

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 20<sup>th</sup> September 2021 in The Birbury, Birdingbury**

**Present:** Cllrs French, Preston, Cutts and Cllr Mrs Kendell

**In attendance:** Jackie Chapman (Clerk)

**1. Welcome.**

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

**2. To accept apologies for absence**

Cllr Morton

**3. Declaration of interest**

None

**4. Representations from the public**

Members of the public were present, representations were made relating to smoke, smell and debris allegedly emanating from the Biomass Boiler Unit 5, Munro Business Park.

**5. Minutes**

Following an amendment to point 12 to include “an informal” before the word record, the minutes of the Parish Council meeting held on Tuesday 15<sup>th</sup> June 2021 were agreed as a true and complete record.

No meeting was held on 20<sup>th</sup> July 2021 as the meeting would not have been quorate.

**6. Reports from County and Borough Councillors**

Neither were present.

**7. Reports from Councillors**

**8. Planning Applications**

8.1 The following planning applications have been received since the last meeting held on 15<sup>th</sup> June 2021.

Number	Address	Proposed Work	Comments due by
R21/0744	Springside, Main Street, Birdingbury	Demolition of existing garage and conservatory, proposed loft conversion. (Resubmission of R20/1077)	26.08.21 Comments submitted
R21/0772	The Stables, Masters Yard, Birdingbury	Erection of a single-story front extension and rear extension	18.08.21
R21/0786	Olcote, Main Street, Birdingbury	Certificate of lawfulness for a single storey rear extension	Please note there is no consultation end date for this application as it is a ‘proposed’ certificate of lawfulness
R21/0841	Land to north of Marton Road, Birdingbury	Proposed 18.0m Phase 8 Monopole C/W wraparound	22.09.21

		Cabinet at base and associated	
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## 8.2 Planning Decisions

The following planning decisions have been received since the last meeting held on 15<sup>th</sup> June 2021.

Number	Address	Decision
R21/0208	Biomass Boiler and Log Kiln, Unit 5, Munro Business Park, Birdingbury	Approved 01.07.21
R21/0512	28 Pump Cottage, Main Street, Birdingbury	Approved 02.07.21
R21/0347	Pear Tree Cottage, Back Lane, Birdingbury	Approved 18.06.21
R21/0536	Land Associated with Firs Farm, Stockton Road, Birdingbury	Approved 22.07.21
R21/0744	Springside, Main Street, Birdingbury (resubmission of R20/1077)	Approved 10.09.21
R21/0772	The Stables, Masters Yard, Birdingbury	Approved 27.08.21

**Planning Application R21/0208** was discussed with the members of public who were present at the meeting. Smoke, smell and debris has emanated from Unit 5 and has caused nuisance to several residents. The owners of the biomass boiler have acknowledged the issue on Birdingbury's Facebook page and have advised they are in the "practice stage".

The Chairman after taking advice from the Clerk advised the meeting the planning decision has been granted and there is no method of appealing it. The smoke, smell and debris could be classed as a nuisance and this needs to be reported to Environmental Health at Rugby Borough Council. Ideally a record needs to be kept of the time and date there is any nuisance, what the nuisance is and how long it goes on for. This information needs to be sent to Environmental Health. Whilst the Parish Council can offer support and seek information from RBC, the Parish Council cannot complain as it is not suffering any nuisance.

**ACTION** - the Clerk will:

- Contact the owners of the biomass boiler and ask them how they intend to reduce the impact of the boiler being lit, upon the village.
- Write to RBC regarding the issues and copy in Cllr Mrs Crane

**8.3 Appeals** - none received.

**8.4 R20/0611** – no update has been received from RBC Planners. It is understood the noise monitoring has been carried out and RBC are awaiting a response from the company who are leasing Units 11 and 12 Munro Business Park. The Clerk will contact the Chief Executive of RBC to ask the reason for the delay and for an update.

## 8.5 Glebe Field

The Parish Council has not received any further communication from Landstrom. Information shared with the Parish Council by the Parochial Church Council for Birdingbury shows the Diocese of Coventry as requiring the support of the Parish Council for any development on Glebe Field to be a prerequisite. It is possible Landstrom were working outside of their remit.

**ACTION** – the Clerk will

- Write to the Diocese and confirm the Parish Council does not support the proposed development of Glebe Field.

### 8.6 R21/0841 – Phone Mast, Marton Road

The Parish Council objects to this planning application.

**ACTION** – the Clerk will submit objections to RBC

## 9. Financial Issues

### 9.1 Payments made since last meeting – Enclosure B

Payee	Amount £
Clerk Salary June 2021	141.09
HMRC Apr - June	105.60
Mrs J Chapman reimbursement for printing “Glebe Field” information	44.80
R Lennon – work carried out to play equipment in the recreation field	455.04
Frank Mann Farmers – grass cutting June 2021 (02/06, 16/06, 30/06)	598.80
D M Payroll Services Ltd Administration of payroll services for 2020/21	120.00
Ufton Parish Council – reimbursement for payments to IONOS (webhosting) 14.04.21 14.05.21 15.06.21 15.07.21 4 payments @ £7.20 each	28.80

### 9.2 Approval of cheques – Enclosure C

Payee	Amount £
Clerk Salary July and August 2021	281.98
Michael Mann Grass cutting July and spraying of weeds (the Jitty)	391.20
Michael Mann Grass cutting August	237.60
WALC Data Protection Training - Cllr Kendell 14.09.21	18.00

It was proposed by Cllr Cutts, seconded by Cllr Preston and  
**RESOLVED** the payments be made.

### 9.3 Payments received since last meeting 15<sup>th</sup> June 2021

Precept £3625.00 - noted

### 9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 30.06.2021 – noted. Cllr French signed the bank reconciliation.

### 9.5 Budget Report as at 30.06.2021 – noted.

### 9.6 Audit 2020 – 2021 outcome

The Internal Auditor has raised two queries:

#### Duplication of VAT reclaimed from HMRC amounting to £935.12

It was proposed by Cllr Mrs Kendell, seconded by Cllr Preston and  
**RESOLVED** the amount of £935.12 be refunded to HMRC.

#### Lottery Funding for Defibrillator.

The internal auditor queried the vat refund claimed on the defibrillator expenses. The Clerk evidenced the original application form for Lottery Funding, which stated “only include vat if you can’t recover it from HMRC”. As the Parish Council is allowed to recover VAT, VAT was not included in the grant request. The total expense of the project including VAT was broadly equal to the grant awarded, which did not include

VAT. Cllrs therefore concluded the Parish Council has not been funded the VAT twice (once by the Lottery and once by HMRC).

**ACTION** – the clerk will provide final figures for the Cllrs, showing all funding and expenditure.

**10. Recreation Ground**

The Clerk advised she has no further update re the barrier for the new entrance.

**ACTION** – the Clerk will contact the WCC Officer responsible.

Cllr French advised he has looked at the repairs, the filling of the splits, again and the splits have been filled appropriately.

**11. Broadband**

Cllr Mrs Kendell advised she has had contact from BT, and they have confirmed Birdingbury's application is in the system, hopefully there will be some movement soon.

**12. Defibrillator/Telephone Box**

The paint on the outside of the telephone box is peeling and needs repainting, the door to the telephone box is sticking and needs adjustment.

**ACTION** – Clerk to contact the defibrillator caretaker for contact details of a person who may be able to undertake the work.

**13. Highways**

The Clerk has not received an update on repairs to the Leam Bridge.  
The Clerk has not received any update to the list of work required to roads around the village as discussed at the June meeting.

**ACTION** – Clerk to chase up both the Leam Bridge and the work required to roads around the village.

Parish Councillors have received complaints relating to speeding vehicles in Main Street.

**ACTION** – Clerk to provide information relating to portable speeding signs and work/permission required by Warwickshire County Council to the next meeting.

**14. Repainting of Bus Stop**

**ACTION** Cllr French will include an article on Birdsong regarding the need to refresh the internal walls of the Bus Stop.

**15. Birbury Management Committee**

There is no further progress.

**16. Birdingbury Club**

Cllr Cutts confirmed there is no update. The BMC has expressed an interest in the Queen's Platinum Jubilee Celebrations.

**17. Queens Jubilee and Queens Green Canopy**

This is likely to be a Community Event, which the Parish Council will be happy to support.

**ACTION** – Cllr French to include an article in Birdsong.

Clerk to look at lease to the recreation ground regarding planting of new trees.

**18. Parish Council Meeting Dates**

It was proposed by Cllr Mrs Kendell, seconded by Cllr Preston and **RESOLVED** to change the Parish Council meeting dates to the third Monday in the month as from 18<sup>th</sup> October 2021, onwards.

**19. Newcomers to the Village**

None

**20. Correspondence received and action required**

This item will no longer be provided on a regular basis as it is not productive use of the Clerks time and Cllrs confirmed they did not find it of particular use.

**21. Items for the next Agenda**

Log Kiln monitoring, Village Bonfire and Website.

**22. Date of next meeting** 18<sup>th</sup> October 2021

Meeting closed 21:33

Signed

Date