

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 18<sup>th</sup> July 2022 in The Birbury, Birdingbury**

**Present:** Cllrs French, Preston, Kent and Cutts and Mrs J Chapman (clerk)

**1 Welcome**

Cllr French opened the meeting at 19:35 hrs and welcomed those present.

**2 To receive and accept apologies for absence**

Cllr Kendell

It was **RESOLVED** to accept Cllr Kendell's apology.

**3 Declarations of interest**

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

None declared.

**4 Representations from the Public**

No members of public were present.

**5 Minutes of the Parish Council Meeting held on Monday 20<sup>th</sup> June 2022**

The minutes required some amendments, the Clerk will amend them, recirculate them and present them at the September 2022 meeting for approval.

**6 Action Log**

All items were reviewed, and all were closed or on the Agenda.

**7 Reports from Borough and County Councillors**

Neither were present

**8 Reports from Councillors**

Cllr Kent asked about the problem with the bus, asking children who live in Birdingbury to get off in Frankton and leaving them to walk home. The Clerk advised she has raised a complaint with WCC. Cllr Kent can raise a complaint as a member of the public. Clerk will advise the Cllrs when she receives an answer.

**ACTION** – Clerk to clarify bus route when the bridge over the Leam is closed for work.

**9 Planning Applications**

**9.1** No planning applications have been received since the last meeting held on 20<sup>th</sup> June 2022.

**9.2 Planning Decisions**

No planning decisions have been received since the last meeting held on 20<sup>th</sup> June 2022.

**9.3 Appeals – none**

## 10. Financial Issues

### 10.1 Approval of cheques

Payee	Amount £
Clerk June and July 2022 salary as no meeting in August	294.76
HMRC April, May, June	110.40
Sign Shed (two signs for recreation field)	31.83
Frank Mann Farmers grass cutting 1 <sup>st</sup> , 15 <sup>th</sup> and 29 <sup>th</sup> June 2022	607.20

**RESOLVED** the payments be made.

### 10.3 Bank reconciliation

Cllrs agreed the bank Statement and bank reconciliation dated 30<sup>th</sup> June 2022 were correct. Cllr French signed the reconciliation

### 10.4 Budget Report up to 30.06.22

Noted.

### 10.5 Renewal of Parish Council Insurance

**RESOLVED** to renew the Parish Council's insurance with Community Action Suffolk. (Zurich Municipal declined to quote as they were unable to compete on price).

## 11. Recreation Ground

The Clerk advised Morrall Play Services has confirmed they will carry out the annual inspection of the recreation ground, basketball area and skate ramp. Clerk will advise of the date of the inspection once she is aware.

## 12. Birdingbury Club

**12.1** The Chairman of the Birdingbury Club advised the Parish Council of the work they have undertaken so far. They have taken advice from CAVA and the Co-operative Development Agency (CDA). There are different types of Co-ops available but there is not one which suits their ideal requirements. Therefore, they have decided to ask CDA to see if they can come up with a proposal for the items required.

**ACTION** – Clerk to send lease for the Birbury to WALC and ask for the detailed considerations the Parish Council needs to be aware of.

## 13. Policies

### 13.1 Grievance & Disciplinary Policy

**RESOLVED** to adopt the Grievance & Disciplinary Policy

**13.2 ACTION** – Clerk to circulate all other policies, these will then be presented at future Meetings for adoption.

**ACTION** – Clerk to check the wording and context of the Safeguarding Policy and bring it back to September's meeting.

**ACTION** – Clerk to circulate Parish Emergency Plan and Risk Assessment to all Cllrs.

**13.3** There was no requirement to pass a resolution to exclude the public from the meeting, as no public were present.

### 13.4 Clerk's Contract of Employment

**ACTION** – Clerk to amend method of payment to BACS/Cheque and add the contract to the yearly list of actions to be undertaken.

**14. Broadband**

Cllr Kent advised Open Reach has contacted him to advise the application for broadband is eligible for funding. From the 15<sup>th</sup> July funding will be paused to enable providers to bid for areas which they are interested in building infrastructure in. Birdingbury could be selected, and fibre will be installed. Once the tendering period is over, the voucher scheme will re-open, and we can pledge to subscribe to a service.

**15. Sustrans Zoom Meeting**

Zoom meeting arranged for Monday 25<sup>th</sup> July 2022 @ 19:30hrs

**16. Website update**

The Clerk advised the new website [www.birdingbury-pc.gov.uk](http://www.birdingbury-pc.gov.uk) is now live. The Clerk will continue to load documents on it.

**17. Newcomers to the village**

None

**18. Items for the next Agenda**

Policies, fireworks, The Hovel

**19. Date of next meeting.**

19th September 2022 - Cllr Preston offered his apologies for the next meeting.

Meeting ended 20:40 hrs

Signed

Date

DRAFT