

**Minutes of Meeting held on Tuesday 17<sup>th</sup> March 2020  
at the Birbury, Birdingbury**

**Present:** Cllr Mrs Davy, Cllrs Cutts, French and Mrs J Chapman (Clerk)

**1. Welcome.**

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

**2. To accept apologies for absence**

Cllr Morton  
Cllr Preston

**3. Declaration of interest**

None

**4. Representations from the public**

No public were present.

**5. Minutes of the Parish Council Meeting held on 18<sup>th</sup> February 2020**

The minutes of the meeting held on 18<sup>th</sup> February 2020 were agreed as a true and complete record.

**6. Reports from Borough and County Councillors**

Neither was present

**7. Reports from Councillors**

Cllr French offered the Parish Councils thanks to Karen Armbrister for instigating a Support Group to help vulnerable and isolated residents within the village during the Corona Virus.

**8. Planning Applications**

8.1 No planning applications have been received during the period 18.02.2020 - 11.03.2020

8.2 The following planning decision has been received.

Application	Address	Decision
R19/1406	Masters Barn, Masters Yard, Birdingbury, Rugby CV23 8EU	Refused

8.3 Appeals – none

**9. Financial Issues**

9.1 Approval of cheques

Payee	Amount £
Clerks fee March 2020 plus mileage	
Morrall Play Services Annual Inspection 2019	59.40

It was proposed by Cllr French, seconded by Cllr Mrs Davy and **RESOLVED** the payments be made.

9.2 Bank Balance Reconciliation

The bank reconciliation was agreed and signed by Cllr French.

9.3 Budget Report as at 29.01.2020 and forecast to 31.03.2020  
Noted

9.4 Grass Cutting 2020

It was proposed by Cllr Cutts, seconded by Cllr Mrs Davy and  
**RESOLVED** the quote for grass cutting during Mar 2020 – October 2020  
at a maximum total cost of £ 2928.00 (gross)

**10. Highways**

No discussion

**11. Recreation Ground**

Some equipment used for the Bonfire need to be removed from the recreation ground, however due to the very wet winter it has not been possible to get a vehicle up there.

**12. Allotment Shed**

Deferred to next meeting.

**13. Birdingbury Village Club**

Deferred to next meeting.

**14. Consultation on Dormant Assets**

Cllrs did not wish to comment on this consultation.

**15. Rugby Borough Council Air Quality Supplementary Planning Document (SPD) Consultation**

Cllrs did wish to comment on this consultation

**16. 4 Back Lane, Birdingbury**

The Clerk advised she has not yet received a reply from the Executive Director of Rugby Borough Council. Defer to next meeting.

**17. Marking the death of a Senior National Figure**

Cllrs did not wish to take any action in respect of this. It was noted the Borough Council will mark any death as appropriate.

**18. Councillors Code of Conduct**

The Clerk recommended the Parish Councillors adopt Rugby Borough Council's Code of Conduct. Cllr French asked Cllrs to look at RBC's Code of Conduct and it will be discussed at the next meeting.

**19. Newcomers to the Village**

None

**20. Correspondence received and action required**

Noted, nothing arising.

**Corona Virus**

With the Country entering "Lock Down" due to the Corona Virus, which has been announced since the Meeting Agenda was issued the Parish Council discussed the following items:

It was proposed by Cllr French, seconded by Cllr Cutts and **RESOLVED** to set aside £1000 from the Parish Councils funds in case of need due to the Corona Virus.

#### **VE Day**

The Parish Council will not be able to do anything at this stage given the guidance from the Government.

#### **Litter Pick**

The annual village litter pick due to take place on Saturday 28<sup>th</sup> March 2020 has been cancelled.

#### **Delegation of Powers**

It was proposed by Cllr French, seconded by Cllr Mrs Davy and **RESOLVED** the following powers be delegated to the Clerk during the period of the Corona Virus.

It was noted it is lawful for the clerk to spend against specific items in the Parish Council's budget i.e. for contractors, hall hire, clerk's salary, all of which having been identified in the budget when setting the precept, any such payments to be reported to the Council at the next ordinary meeting.

The Clerk can spend up to £500.00 and authorise urgent work when unforeseen circumstances occur

It was agreed the Clerk is to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish scheduled to meet on 28<sup>th</sup> April 2020, (noting such meetings must be held before 1 June) and the Annual Meeting of the Parish Council scheduled to meet on 19<sup>th</sup> May 2020 (noting such a meeting must be held in May), thereby giving delegated power to the Clerk to make necessary re-arrangements for these meetings in consultation with the Chair.

#### **21. Items for next Agenda**

4 Back Lane, Councillors Code of Conduct.

#### **22. Date of next meeting – unknown due to Corona Virus**

Meeting closed 20:00 hrs

**Signed**

**Date**