

# **Birdingbury Parish Council**

To all Parish Councillors

10<sup>h</sup> January 2024

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 15<sup>th</sup> January 2024 in The Birbury, Main Street, Birdingbury at 7.30 pm.

**Members of the Public and Press are welcome to attend.**

## **AGENDA**

**1. Welcome**

**2. To receive and accept apologies for absence**

**3. Declarations of interest**

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

**4. Representations from the Public**

Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.

**5. Minutes of meetings**

**5.1 Minutes of the Parish Council meeting held on 20<sup>th</sup> November 2023.**  
Enclosure A

**5.2 Action Plan**  
Enclosure B

**6. Reports from Borough and County Councillors**

**7. Reports from Councillors**

**8. Planning Applications**

**8.1** No planning application have been received since the last meeting held on 20<sup>th</sup> November 2023.

**8.2 Planning Decisions**

The following planning decision has been received since the last meeting held on 20<sup>th</sup> November 2023.

Planning App	Address	Decision
R23/0882	Hedgehog Corner, Stockton Road, Birdingbury	Permission granted with conditions
R23/1036	The Old Rectory, Frankton Road, Birdingbury	Approval of reserved matters

**8.3 Appeals - none received.**

# **Birdingbury Parish Council**

## **9. Financial Issues**

### **9.1 Payments made since the last meeting held on 20<sup>th</sup> November 2023** Enclosure C

<b>Payee</b>	<b>Amount £</b>
IONOS original website and email provision (due date 27.10.23) Paid by Direct Debit	13.20
Hugo Fox new website. Paid by Direct Debit 27.10.23	11.99
Clerk Home Working Allowance (2 <sup>nd</sup> part)	75.00
Birdingbury Community Club – portion of insurance for The Birbury	229.46

### **9.2 Payments for approval – Enclosure D**

<b>Payee</b>	<b>Amount £</b>
Clerks' salary December 2023 paid by Direct Debit	
Clerks' salary January 2024 paid by Direct Debit	
Clerk backpay for salary increase from April 2023 – January 2024	
Hugofox website direct debit 27.11.23	11.99
Hugofox website direct debit 27.12.23	11.99
1 and 1 internet email provider 28.11.23	13.20
1 and 1 internet email provide 28.12.23	13.20
HMRC 01.10.23 – 31.12.23	151.40

### **9.3 Payments received but not declared at the meeting held on 20<sup>th</sup> November 2023** £200 Birdingbury Distribution Fund – paid on 18<sup>th</sup> October 2023

### **9.4 Bank Balance Reconciliation**

Bank statement and reconciliation as at 31.12.23 Enclosure E

### **9.4 Budget Report as at 31.12.23** Enclosure F

### **9.4 Acceptance of Frank Mann Farmers Quote for Grass cutting 2024**

Enclosure G

### **9.5 Budget Proposal for 2024 – 2025** Enclosure H

To discuss the budget proposal for 2024 – 2025

### **9.6 Savings Account**

To consider the viability of placing a portion of the reserves into a savings account

## **10. Recreation Ground**

### **10.1 Playground Inspection –**

Due to be notified of inspection date 12 – 16 weeks after the inspection has been requested (16 weeks is due up on 28<sup>th</sup> January 2024, will chase after this date)

## **11. Highways**

### **11.1 Clearing of road drain by new development Stockton Road**

### **11.2 Drains – Main Street by the Club and Back Lane**

### **11.3 Scheduling of Main Street kerbing**

### **11.4 Pavement repair work**

## **12. Website – original**

Work to be done to the original website – to be discussed

# **Birdingbury Parish Council**

13. **Emails**  
Provision of .gov.uk email addresses for individual councillors.
14. **Rugby Borough Council Local Plan Issues and Options Consultation**  
To discuss the Parish Council's response to this consultation
15. **Newcomers to the village**
16. **Items for the next Agenda**  
WCC Rights of Way Consultation, WCC Fire & Rescue Consultation
17. **Date of next meeting.**  
19<sup>th</sup> February 2023

J Chapman  
Clerk to Birdingbury Parish Council