

**Minutes of the meeting of Birdingbury Parish Council
held on Monday 21st November 2022 in The Birbury, Birdingbury**

Present: Cllrs French, Preston, Kent and Kendell and Mrs J Chapman (clerk)

1 Welcome

Cllr French opened the meeting at 19:302 hrs and welcomed those present.

2 To receive and accept apologies for absence

Cllr Cutts

RESOLVED to accept Cllr Cutt's apology.

3 Declarations of interest

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

None declared.

4. Representations from the Public

Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.

5. Minutes of Parish Council Meeting held on 17th October 2022

RESOLVED to accept the minutes as a true and complete record of the meeting held On 17th October 2022

6. Action Log – painting of the telephone box remains outstanding. Clerk to pursue

7. Reports from Borough and County Councillors

Neither were in attendance, Cllr Crane sent her apologies

8. Reports from Councillors

9. Planning Applications

9.1 The following planning applications has been received since the last meeting held on 17th October 2022.

Planning No	Address	Proposals	Comments due by
R22/1165/	Holly Cottage, Main Street Birdingbury, Rugby, CV23 8EL	Demolition of existing conservatory and erection of a single storey rear extension	No comment

R22/1067 – it is noted Warwickshire County Council has objected to this application.

9.2 Planning Decisions

No planning decisions have been received since the last meeting held on 17th October 2022.

9.3 Appeals - none received.

10. Financial Issues

10.1 Approval of cheques –

Payee	Amount £
Clerk October 2022 salary - Mrs J Chapman	147.48
Clerk November 2022 salary – Mrs J Chapman (includes back pay of wage increase as from 1 st April 2022)	256.08

RESOLVED the payments be made.

10.2 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.10.22.

Agreed, Cllr French signed the reconciliation.

10.3 Budget Report as at 31.10.2022

Noted

10.4 National Joint Council for Local Government Services (NJC) pay agreement for 2022/23

Noted

10.5 Draft Budget for Precept 2023/2024

RESOLVED there be no increase in the precept for 2023 – 2024, it will remain at £7250.00

10.6 Reserves

RESOLVED to hold between 6 and 12 months of the precept in reserves at any one time. (Precept currently £7250.00).

ACTION – the Clerk to obtain a quote from Warwickshire County Council Highways for 25 meters of granite setts to go outside 32, 30 and 28 Main Street.

10.7 Allotment Rents

The Clerk has issued an invoice to the Allotment Society for £400 which covers 1st April to 31st March for the for years, 2019, 2000, 2021 and 2022. Next payment is due in April 2023, the Clerk will arrange to invoice the allotment society yearly in April.

11. Recreation Ground

Hedge Trimming – Clerk still awaiting contact from Adrian Dollar.

Original entrance (vehicular and pedestrian) to the recreation ground needs repairing.

RESOLVED to ask the contractor who undertook the work on the new recreation ground to provide a quote to turn the old original entrance into a fence.

12. Birdingbury Club

The current intention is to amend the lease to make the Birbury more flexible and remove the need for the Birdingbury Committee, enabling the Birdingbury Club to take over the management of the whole building.

13. Policies

13.1 Health and Safety Policy

Amendments to be made to the H&S Policy and the Lone Working Policy is to be included in it.

13.2 Risk Assessment

Amendments to be made, to include volunteers and for risk assessments to be undertaken prior to work/functions being undertaken.

13.3 Emergency Plan

Amendments discussed, changes to be made and plan to be brought back to next Council meeting on 16.01.23

14. Queens Green Canopy

Cllr Kendell has received the whips. The landowner where the whips are to be planted is clearing a space for them. Planting to take place over a weekend, the suggested dates are 21/22 Jan, 28/29 Jan 4/5 February. Date to be confirmed at meeting due to be held on 16th January 2022.

15. Sustrans Zoom Meeting

The meeting took place on Monday 24th October 2022 via Zoom. Sustrans need £7 – 8M to do the remaining stretch. They do not have any funding left and they do not expect to receive the amount. They are aiming to apply for £2M to replace the bridge at Marton and the culvert at Bondon Farm. They will seek to put up constraint barriers to stop off-road biking.

16. WHP Telecoms Ltd

No reply has been received from WHP Telecoms Ltd

17. Newcomers to the Village

New occupiers are due to move into Lyndhurst.

18. Items for the next Agenda

Queen's Green Canopy, Health and Safety Policy (including Lone Working), Risk Assessment

19. Date of next meeting.

16th January 2023

Meeting ended 20:59 hrs

Signed

Date