

**Minutes of the meeting of Birdingbury Parish Council
held on Monday 25th April 2022 in The Birbury, Birdingbury**

Present: Cllrs French, Preston, Cutts, Kent and Cllr Mrs Kendell

1 Welcome

Cllr French opened the meeting at 19:35 hrs and welcomed those present.

2 To receive and accept apologies for absence

Borough Cllr Mrs Crane.

3 Declarations of interest

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

Cllr Cutts – Birdingbury Club

4 Representations from the Public

1 member of the public was present.

5 Minutes of the Parish Council Meeting held on Monday 21st March 2022

The minutes of the Parish Council meeting held on Monday 21st March 2022 were agreed as being a true and complete record.

6 Action Log

March items were reviewed, and all were closed or on the Agenda.

7 Reports from Borough and County Councillors

Neither were present

8 Reports from Councillors

None

9 Planning Applications

9.1 No planning applications have been received since the last meeting held on 21st March 2022.

9.2 Planning Decisions

No planning decisions have been received since the last meeting held on 21st March 2022.

9.3 Appeals – none

10. Financial Issues

10.1 Approval of cheques

Payee	Amount £
Clerk March 2022 pay (which includes back dated pay award to 01.04.22)	225.53
Godfrey Payton – Hovel Licence Fee due in advance 30.04.22	10.00
The Birbury – invoice for use of the Birbury for meetings 2020 – 2022 (7 sessions)	35.00
Mrs J Chapman reimbursement for litter picks (4)	15.95
Mrs J Chapman reimbursement for litter picks (4) second delivery	15.95

WALC Training Course Cllr French - The Role of Internal Audit	18.00
WALC Membership 2022 – 2023	149.00
MPS – Annual Inspection of Playground 2021	59.40
Community Heartbeat – defibrillator training session	210.00
DM Payroll – Payroll provision for 2022 – 2023	120.00

It was proposed by Cllr Kent, seconded by Cllr Cutts and **RESOLVED** the payments be made.

10.2 Bank reconciliation

The bank Statement and bank reconciliation as of 31st March 2022 were agreed by Cllrs as being correct and it was signed by Cllr French

10.3 Budget Report up to 31.03.22

Noted

10.4 Online Banking

The Clerk confirmed she has been granted full access to online banking. The bank has received the necessary applications for online banking from Cllrs French, Preston, Cutts and Kent.

11. Recreation Ground

11.1 New Entrance

The Clerk is still waiting a start date from the contractor.

11.2 Playground and Skateboard Ramp Reports 2021

It was noted there are no “High Risk” items within the report. There was however a “failure” – head, neck, entrapment. Clerk to seek clarification from the contractor who carried out the inspection.

Clerk to source an ownership sign for the recreation ground

12. Smaller Council’s Committee Letter

The Cllrs would like to raise the issue of minor highway repairs – i.e. small potholes. Clerk to check with WCC if this would be possible.

13. Future of The Birbury

It was proposed by Cllr Mrs Kendell, seconded by Cllr Preston and **RESOLVED** to support the proposal of the Birdingbury Committee to explore the surrender of the lease.

Clerk to seek advice from WALC for legal advice re this and any potential costs.

14. Councillors Code of Conduct

Cllrs French, Cutts, Preston, Kent and Cllr Mrs Kendell signed the Declaration of Acceptance of the Code of Conduct which was adopted at the Parish Council meeting held on 25th March 2022.

15. Telephone Box

The Clerk is still awaiting a response from indestructible.co.uk – the company who supplied the paint when the telephone box was adopted. (They have volunteered to look at the telephone box and the paint at no charge).

16. Newcomers to the Village

None

17. Items for the next Agenda

None

18. Date of next meeting.

16th May 2022 (Annual Parish Council Meeting, followed immediately by the monthly Parish Council meeting).

Meeting ended 20:35 hrs

Signed

Date