

# **Birdingbury Parish Council**

To all Parish Councillors

14<sup>th</sup> May 2025

You are hereby summoned to attend the annual meeting of the Birdingbury Parish Council convened by the Clerk, to be held in The Birbury, Main Street, Birdingbury on **Monday 19<sup>th</sup> May 2025** at 7.30pm

**Members of the Public and Press are welcome to attend**

## **AGENDA**

- 1. Election of Chairman for the year 2025 - 2026**
- 2. To receive Acceptance of Office from the Chair**
- 3. Record of members present**
- 4. Apologies and acceptance of reasons for absence**
- 5. Declaration of Interest of Agenda Items**
- 6. Election of Vice Chair**
- 7. To receive Acceptance of Office from the Vice Chair**
- 8. Financial Arrangements**
  - To receive a list of the Parish Councils Assets Enclosure A
  - To review bank signatories Enclosure B
  - Review of leases Enclosure C
- 9. To confirm dates of meetings and venue for meetings for the period July 2025 – May 2026** Enclosure D
- 10. To agree representatives on any other body**  
The Birdingbury Club
- 11. To review and agree the following policies**
  - 11.1 To review and agree to adopt the revised Model Standing Orders 2025.**  
Standing Order 14 and 18 have been revised Enclosure E
  - 11.2. To review and agree to adopt NALC Model Financial Regulations 2025.**  
Sections 5.4, 5.7 and 5.11 have been amended to fall in line with the amendments in the Standing Orders (Procurement).Enclosure F
  - 11.3 To agree to adopt a timetable to review all the Parish Council's policies as listed in**  
Enclosure G
- 12. Date of next Annual Parish Council Meeting 18<sup>th</sup> May 2026**

**Signed**

**Jackie Chapman**  
Clerk to Birdingbury Parish Council