

**Minutes for the Annual Meeting of Birdingbury Parish Council**  
**Monday 15<sup>th</sup> May 2018 in The Birbury, Birdingbury**

**Present:**

Councillor Mrs Turner, Councillor Mrs Davy, and Councillors Tipton and Preston.

**In Attendance**

Jackie Chapman (Clerk)

Meeting commenced 19:30 hrs

**1. Welcome and election of Chair and Vice Chair.**

As outgoing Chair Councillor Mrs Turner opened the meeting and welcomed those present. Cllr Mrs Turner nominated Councillor Tipton as Chair, Councillor Mrs Davy seconded and the proposal was carried. Councillor Tipton nominated Councillor Preston as Vice Chair, Councillor Mrs Davy seconded and the proposal was carried.

**2. Apologies for absence**

Cllr Mrs Morton – apologies accepted.

**3. Declaration of Interest of Agenda Items**

There were no declarations of interest.

**4. Chairman's and Vice-Chairman's Acceptance of Office.**

Councillor Tipton signed the Acceptance of Office as Chairman of Birdingbury Parish Council.

Cllr Tipton expressed the Parish Council's thanks to Cllr Mrs Turner for her service as Chair.

**5. Approval of the minutes of the meeting held on Tuesday 15<sup>th</sup> May 2017**

Councillor Tipton reminded the meeting the minutes had been approved at the meeting held on 20<sup>st</sup> June 2017.

**6. Financial Arrangements**

- The Asset List was circulated to all Councillors and noted
- All Councillors are signatories to the Bank Account, no change is necessary.
- The Parish Council has the following leases – The Hovel, The Recreation Ground, The Birbury and The Allotments. There have not been any changes and no changes are required.

**7. Dates of Meetings**

It was agreed the meetings will continue to be held on the third Tuesday of the month throughout the year except for August and December, when there is no meeting. In February if the third Tuesday falls in half term week the meeting will be held on the fourth Tuesday. The dates will be: 19<sup>th</sup> June 2018, 17<sup>th</sup> July 2018, August – no meeting, 18<sup>th</sup> September 2018, 16<sup>th</sup> October 2018, 20<sup>st</sup> November 2018, December - no meeting, 15<sup>h</sup> January 2019, 26<sup>th</sup> February 2019, 19<sup>th</sup> March 2019, 16<sup>th</sup> April 2019, 23<sup>rd</sup> April 2019, Annual Council Meeting 21<sup>st</sup> May 2019, followed by Parish Council Meeting

The Annual Village Meeting will be held on 23<sup>rd</sup> April 2019 Annual Village Meeting.

**8. Representatives of other bodies**

- Birbury Management Committee – Councillor Mrs Davy

- Firework Committee – Councillor Preston

The Meeting closed at 19:50hrs

Signed.....

Date .....