

# **Birdingbury Parish Council**

To all Parish Councillors

11<sup>th</sup> September 2024

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 16<sup>th</sup> September 2024 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Jackie Chapman  
Clerk to Birdingbury Parish Council

**Members of the Public and Press are welcome to attend.**

## **AGENDA**

- 1. Welcome**
- 2. To receive and accept apologies for absence**
- 3. Declarations of interest**  
Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)
- 4. Representations from the Public**  
Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.
- 5. Minutes of meetings**
  - 5.1** Minutes of the Parish Council meeting held on 15<sup>th</sup> July 2024. Enclosure A
  - 5.2** **Action Plan** Enclosure B
- 6. Reports from Borough/County Councillor**
- 7. Reports from Councillors**  
To receive any reports from Parish Councillors
- 8. Planning Applications**
  - 8.1** The following planning application has been received since the last meeting held on 15<sup>th</sup> July 2024.

Number	Address	Proposal	Comment
R24/0806	Lessingham House, Birdingbury Road, Birdingbury	Mulberry tree. Pruning to take out weight to prevent tree collapsing.	
R24/0532	Mill House, Stockton Road, Birdingbury	Proposed replacement dwelling with associated landscaping and parking	Extension of time date 18.09.24

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## **8.2 Planning Decisions**

The following planning decisions have been received since the last meeting held on 15<sup>th</sup> July 2024.

Number	Address	Proposal	Outcome
R24/0532	Mill House, Stockton Road, Birdingbury	Approval of details in relation to conditions 6 (access & parking) and 8 (landscape and ecological plan) attached to R23/0065	Approved

**8.3** Appeals - none received.

## **9. Financial Issues**

### **9.1 Standing Order/Direct Debit payments made since the last meeting held on 15<sup>th</sup> July 2024 Enclosure C**

Payee	Amount £
Clerk July salary paid 01.08.24 (standing order)	
Clerk August salary paid 01.09.24 (standing order)	
Hugofox – website 15.07.24	11.99
Hugofox – website 15.08.24	11.99

### **9.2 Payments made since the meeting held on 15<sup>th</sup> July 2024**

Payee	Amount £
Frank Mann Farmers May grass cutting	220.20
Mrs L Malin – War Memorial plants and containers	49.00

### **9.3 Payments for approval – Enclosure D**

Payee	Amount £
HMRC 01.04.24 – 30.09.24	289.00
Brains and Brawn repainting of telephone box	451.25
Frank Mann August grass cutting	504.00
Mr Simon Kent reimbursement for recreation ground supplied for carrying out maintenance	175.94

### **9.4 Bank Balance Reconciliation**

Bank statement and reconciliation as at 31.08.24 Enclosure E

### **9.6 Budget Report as at 31.08.24 Enclosure F**

### **9.7 NALC Financial Regulations**

To review and adopt the revised NALC Financial Regulations Enclosure G

## **10. Recreation Ground**

### **10.1 Supplier Information**

Information received from Kompan regarding a replacement slide

### **10.2 Accessing the recreation ground via the original entrance**

To discuss residents request for children to be able to access the recreation ground via the original access, which is currently blocked off.

### **10.3 Recreation Ground signage**

To review the current signage and agree any amendments if necessary.

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- 11. Highways**  
No update received from Highways
- 12. The Hovel**  
To discuss the lease for The Hovel and if the Parish Council wishes to continue leasing it.
- 13. Defibrillator**  
Monitoring of defibrillator.
- 14. Code of Conduct**  
To review and adopt the Parish Council's Code of Conduct. Enclosure H
- 15. War Memorial**  
To consider if additional cleaning of the memorial is required.
- 14. Policy re supporting public causes**  
Following a request to support a campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal.
- 15. Storage of original website information**  
To agree to best way to achieve this.
- 16. Newcomers to the village**
- 17. Motion to move into Confidential Session**  
"At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted".  
  
Items for discussion: To clarify Clerks working hours including annual leave.
- 18. Newcomers to the village**
- 19. Items for the next Agenda**
- 20. Date of next meeting.**  
18th November 2024