

Birdingbury Parish Council

To all Parish Councillors

10th May 2023

You are hereby summoned to attend the annual meeting of the Birdingbury Parish Council convened by the Clerk, to be held in The Birbury, Main Street, Birdingbury on **Monday 15th May 2023** at 7.30pm

Members of the Public and Press are welcome to attend

AGENDA

1. **Election of Chairman for the year 2023 - 2024**
2. **To receive Acceptance of Office from the Chair**
3. **Record of members present**
4. **Apologies and acceptance of reasons for absence**
5. **Declaration of Interest of Agenda Items**
6. **Election of Vice Chair**
7. **To receive Acceptance of Office from the Vice Chair**
8. **Cllrs completion of acceptance of office and witnessed by the Clerk**
9. **Cllrs Declaration of Interest Form – completion**
10. **Financial Arrangements**
 - To receive a list of the Parish Councils Assets Enclosure A
 - To review bank signatories Enclosure B
 - Review of leases Enclosure C
11. **To confirm dates of meetings and venue for meetings for the period June 2023 – May 2024** Enclosure D
12. **To agree representatives on any other body**
 - The Birbury Management Committee
 - The Birdingbury Club
13. **To review and agree the following policies**
 - Standing Orders and Financial Regulations
14. **Date of next Annual Parish Council Meeting** 20th May 2024

Signed

Jackie Chapman
Clerk to Birdingbury Parish Council