

# **Birdingbury Parish Council**

To all Parish Councillors

11<sup>th</sup> March 2026

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 16<sup>th</sup> March 2026 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Jackie Chapman  
Clerk to Birdingbury Parish Council

**Members of the Public and Press are welcome to attend.**

## **AGENDA**

- 1. Welcome**
- 2. To receive and accept apologies for absence**
- 3. Declarations of interest**  
Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)
- 4. Representations from the Public**  
Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.
- 5. Minutes of meetings**
  - 5.1** Minutes of the Parish Council meeting held on 19<sup>th</sup> January 2026. Enclosure A
  - 5.2** **Action Plan** Enclosure B
- 6. Reports from Borough/County Councillor**
- 7. Reports from Councillors**  
To receive any reports from Parish Councillors
- 8. Planning Applications**
  - 8.1** The following planning applications have been received since the last meeting held on 19<sup>th</sup> January 2026.

Application No.	Address	Proposals	Response
R26/0076	SPRINGHILL, MARTON ROAD, BIRDINGBURY, RUGBY, CV23 8ER	Demolition of the existing dwelling and the construction of a new two bedroom bungalow, together with associated garden space and double garage.	Objection entered under delegated authority to be ratified at the meeting and any other objections raised

# **Birdingbury Parish Council**

## **8.2 Planning Decisions**

No planning decision have been received since the last meeting held on 19<sup>th</sup> January 2026.

## **8.3 Appeals - none received.**

## **9. Financial Issues**

### **9.1 Standing Order/Direct Debit payments made since the last meeting held on 19<sup>th</sup> January 2026** Enclosure C

<b>Date</b>	<b>Payee</b>	<b>Amount</b>
01.02.26	Clerk January 2026	
04.02.26	HMRC monthly salary deduction January 2026	
01.03.26	Clerk February salary 2026	
04.03.26	HMRC monthly salary deduction February 2026	
20.01.26	Hugofox – website paid 19.02.26	11.99
19.02.26	Hugofox – due to be paid 21.03.26	143.86
14.03.26	Freethought 2 yearly renewal	72.00

### **9.2 Payments for approval – none**

### **9.3 Bank Balance Reconciliation**

Bank statement and reconciliation as at 28.02.26 Enclosure D

### **9.4 Budget Reports** as at 28.02.26 Enclosure E

### **9.5 To note the following payments have been moved to Direct Debit**

Hugofox £143.86 annually. – saves on monthly invoices and clerks time  
Freethought £72.00 every two years – previously paid by credit card

### **9.8 HMRC Rebate**

Deferred to next meeting.

## **10. Recreation Ground**

### **10.1** To receive the Annual Playground inspection, note any necessary action to be taken. (Inspection issued by email to all Cllrs on 16.02.26).

### **10.2 Goalposts**

To arrange installation of new goal posts, alongside the litter picking weekend.

## **11. Litter Picking Weekend**

To formalise details for the litter picking weekend.

## **12. Stockton Road, Birdingbury**

To discuss the response from WCC Highways and Cllr Keeling.

## **13. The Hovel**

Defer to next meeting, no update received.

## **14. Emergency Plan** Enclosure F

To agree the updated Emergency Plan and note the comments from Cllr de Nahlik

## **15. Digital Infrastructure**

To receive any update.

# **Birdingbury Parish Council**

- 16. IT Policy**  
To receive any amendments or written policy from Cllr Kent.
- 17. Policies for review** Enclosure G.  
Complaints Policy  
Vexacious Complaints  
Training Policy  
Retention of Documents  
Community Engagement  
Data Protection Policy  
Publication Policy
- 18. War Memorial**
- 19. Items for the next Agenda**  
**AGAR**
- 20. Date of next meeting - 18<sup>th</sup> May 2026**