

Birdingbury Parish Council

To all Parish Councillors

14th January 2026

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 19th January 2026 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Jackie Chapman
Clerk to Birdingbury Parish Council

Members of the Public and Press are welcome to attend.

AGENDA

1. Welcome

2. To receive and accept apologies for absence

3. Declarations of interest

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

4. Representations from the Public

Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.

5. Minutes of meetings

5.1 Minutes of the Parish Council meeting held on 17th November 2025. Enclosure A

5.2 **Action Plan** Enclosure B

6. Reports from Borough/County Councillor

7. Reports from Councillors

To receive any reports from Parish Councillors

8. Planning Applications

8.1 The following planning applications have been received since the last meeting held on 17th November 2025.

Application No.	Address	Proposals	Response
R25/1033	Ahsoka Barn, Broadwell Lane, Broadwell	Retrospective application for detached agricultural barn and siting of a static caravan	Queried with RBC as not within the parish of Birdingbury

8.2 Planning Decisions

No planning decision have been received since the last meeting held on 17th November 2025.

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8.3 Appeals - none received.

9. Financial Issues

9.1 **Payments made since the last meeting held on 17th November 2025** Enclosure C

Date	Payee	Amount
18.12.25	Cloud Next Limited (.gov.uk email)	59.98
18.12.25	Sovereign – playground inspections	478.80
18.12.25	MH Goals – new goal posts	724.00
14.11.25	Ansvar Insurance (annual insurance premium	467.68

9.2 **Standing Order/Direct Debit payments made since the last meeting held on 17th November 2025** Enclosure D

Date	Payee	Amount
01.12.25	Clerk November 2025	
04.12.25	HMRC monthly salary deduction November 2025	
01.01.26	Clerk December salary 2025	
04.01.26	HMRC monthly salary deduction December 2025	
18.11.25	Hugofox – website	11.99
18.12.25	Hugofox – website	11.99

9.3 **Payments for approval – none**

9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.12.25 Enclosure E

9.5 **Budget Reports** as at 31.12.25 Enclosure F

9.6 Unity Bank

Increase in fees from £6.00 per month to £7.00 per month as from 1st February 2026.
Enclosure G

9.8 HMRC Rebate

Clerk to give update

9.9 **Budget for 2026 – 2027** Enclosure H

To agree the Parish Council's budget for 2026 – 2027.

9.10 **Precept for 2026 – 2027**

To agree the precept required for 2026 – 2027 following the budget being set.

10. Recreation Ground

Update from Michael Mann re the missing pole from the “Hut” climbing frame and securing fencing.

11. The Hovel

To receive any update from Godfrey Payton.

12. **Emergency Plan** Enclosure I

To agree the updated Emergency Plan

13. **Digital Infrastructure**

To receive any update.

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- 14. IT Policy** Enclosure J
To adopt IT Policy to fulfil Assertion 10 requirements

- 15 Policies for review** Enclosure K.
Safeguarding Policy
Equality and Safeguarding Policy
Section 137 Grant Policy
Reserves Policy
Discipline, Dismissal and Grievance Policy
Health and Safety and Lone Working Policy.
Privacy Notice
Communication Policy

- 16 Items for the next Agenda**
War Memorial

- 17. Date of next meeting** - 16th March 2026