

**Minutes of the meeting of Birdingbury Parish Council
held on Tuesday 15th June 2021 in The Birbury, Birdingbury**

Present: Cllrs French, Preston, Cutts and Cllr Mrs Kendell

In attendance: Jackie Chapman (Clerk)

1. Welcome.

Cllr French opened the meeting at 19:32 hrs and welcomed those present.

2. To accept apologies for absence

None

3. Declaration of interest

None

4. Representations from the public

2 members of the public were present, there were no representations.

5. Minutes

5.1 The minutes of the Annual Parish Council meeting held on Tuesday 18th May 2021 were agreed as a true and complete record.

5.2 The minutes of the Parish Council meeting held on Tuesday 18th May 2021 were agreed as a true and complete record.

6. Reports from County and Borough Councillors

Neither were present.

7. Reports from Councillors

Cllr French asked about re-painting the Bus stop, this will be put on the agenda for July's meeting.

8. Planning Applications

8.1 The following planning applications have been received since the last meeting held on 18th May 2021.

| Number | Address | Proposed work | Comments due by |
|----------|--|---|-----------------|
| R21/0356 | Land associated with Firs Farm, Stockton Rd, Birdingbury | Extensions and alterations to farmhouse. (although only the drive to the property is on RBC's area) | No comment |
| R21/0512 | 28 Pump Cottage, Main Street, Birdingbury | Prior approval for a larger home extension | No comment |

8.2 The following planning decisions have been received since the last meeting held on 18th May 2021.

| Number | Address | Decision |
|----------|---|----------|
| R21/0271 | Springhill, Marton Road, Birdingbury | Approved |
| R21/0181 | Abberley, 1 Long Itchington Road, Birdingbury | Approved |

8.3 Appeals - none received.

8.4 **R20/0611**

The Clerk advised she had requested an update from RBC but had not received a response.

9. **Financial Issues**

9.1 **Approval of cheques**

| Payee | Amount £ |
|--|----------|
| Clerk Salary May 2021 | |
| Frank Mann Farmers grass cutting (04.05.21 and 18.05.21) | 418.20 |

It was proposed by Cllr Preston, seconded by Cllr Mrs Kendell and **RESOLVED** the payments be made.

9.2 **Direct Debit Payments**

| Payee | Amount £ |
|---|----------|
| IONOS – 27.04.21 – 27.05.21 (website and email provision) | 7.20 |
| IONOS – 27.05.21 – 27.06.21 (website and email provision) | 7.20 |

Noted

9.3 **Bank Balance Reconciliation**

Bank statement and reconciliation as at 31.04.2021 were agreed and Cllr French signed the bank reconciliation.

9.4 **Budget Report as at 31.05.2021**

Noted

9.5 **Annual Governance and Accountability Return 2020/2021 Part 2 – Certificate of exemption authorisation.**

It was proposed by Cllr Mrs. Kendell, seconded by Cllr Preston and **RESOLVED** to authorise the Certificate of Exemption.

9.6 **Annual Governance and Accountability Return 2020/2021 Section 1 – Annual Governance Statement 2019/20209**

It was proposed by Cllr Cutts, seconded by Cllr Preston and **RESOLVED** to approve the Annual Governance Statement.

9.7 **Annual Governance and Accountability Return 2020/2021 Section 2 – Accounting Statements 2020/20210**

It was proposed by Cllr Mrs. Kendell, seconded by Cllr Preston and **RESOLVED** to approve the Accounting Statements 2020/2021.

10. **Recreation Ground**

The Clerk confirmed the contractor has started work on the playground but has been away for a week, he will recommence work later on in the week.

The Clerk will contact WCC to ascertain when the barrier will be installed on the edge of the footpath, ready for the new entrance into the recreation ground.

The Clerk was asked to contact RBC re the cracked lid on the black bin. Can the lid be replaced, or does a new bin have to be ordered?

11. Broadband

Cllr Mrs Kendell advised she has had contact from Openreach, they are awaiting information from the Department of Digital, Culture, Media and Sport about funding, all applications are currently on hold. Cllr Mrs Kendell will keep in contact with Openreach. Cllr French thanked Cllr Mrs Kendell for her tenacity.

12. Glebe Field/Landstrom

Cllr French and Cllr Mrs Kendell held an informal village surgery via Zoom to allow residents to raise any queries/questions they may have re Glebe Field. Cllr Mrs Kendell has kept a record of the meeting; all Cllrs have a copy as does the Clerk. Cllr Mrs Kendell will draft a letter which will be sent to every household in the village, explaining what the Parish Council knows to date and the options available to every resident.

The Clerk advised she has received a letter from Landstrom, all Cllrs have been sent a copy. The Clerk has sent a holding letter, advising Landstrom it is likely their letter will be dealt with at the Parish Council meeting in July.

Cllr Cutts advised The Birdingbury Club has also been approached by Landstrom. The Club do not wish to move from their present location in the middle of the village, therefore they will not be supporting Landstrom.

After a discussion, including representations from a member of the public, the Clerk was asked to write to the Diocese of Coventry to confirm Landstrom are acting on their behalf as no formal introduction from the Diocese has been received.

13. Roads and Kerbs within the village

The following were agreed as being in poor repair, the Clerk will send the information to WCC Highways for their attention and ask for the areas to be inspected and for the Parish Council to be advised of the outcome of the inspection.

Most Serious

Stockton Road from grid ref 434635 southwards, both sides - potholes and crumbled road edges, almost continuous

Long Itchington Road from Davenport Farm southwest to district boundary - potholes at intervals on both sides, worse on NW side nearer to district boundary.

Serious - danger to cars

Bourton Road at grid ref 430687, south side of the road on church side of bend - long and deep rut at road edge

Long Itchington Road at grid ref 431679, SE side of road - long and deep rut at road edge

Long Itchington Road from 427676 to 423673, both sides - range of 15-20 separate potholes / crumbled edges

Issues currently known about and are in hand

Water emerging from Back Lane

Birdingbury Bridge – collapse

Verge in Main St – repaired following work, however, all the new soil and grass seed has been washed away.

New tarmac and steep edges created in Stockton Road.

14. Annual Village Meeting

- Item deferred to July meeting to see what the current guidance is re COVID19.
- 15. Newcomers to the Village**
None
- 16. Correspondence received and action required**
Noted, no action required.
- 17. Items for the next Agenda**
New website update
Highways
Repainting of bus stop.
New entrance into recreation ground.
Annual Village Meeting.
- 18. Date of next meeting** 20th July 2021
Cllr Mrs Kendell offered her apologies.

Meeting closed 20:52

Signed

Date