

**Minutes of the meeting of Birdingbury Parish Council
held on Monday 19th June 2023 in The Birbury, Birdingbury**

Present: Cllrs French, Preston, Kendell, de Nahlik and Mrs J Chapman (clerk)

1 Welcome

Cllr French opened the meeting at 19:30 hrs and welcomed those present.

2. To receive and accept apologies for absence

RESOLVED to accept apologies from Cllr Kent.

3. Declarations of interest

Councillors were reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

4. Representations from the Public

No Members of the public were present to make representations

5. Minutes of meetings

5.1 **RESOLVED** to accept the minutes of the Annual Parish Council meeting held on 15th May 2023.

5.2 **RESOLVED** to accept the minutes of the Parish Council meeting held on 15th May 2023.

6. Reports from Borough and County Councillors

Neither were present

7. Reports from Councillors

Cllr Kendell asked about the bottom of the war memorial which is looking “grubby”. The Clerk advised grants are available for War Memorials. Clerk to investigate if BPC can apply. Cllr DeNahlik will investigate if there are any stonemasons within the college environment who could possibly help.

Cllr French advised the speed survey from WCC will hopefully be received by the next meeting.

8. Planning Applications

8.1 No planning applications have been received since the last meeting held on 15th May 2023.

8.2 Planning Decisions

The following planning decision has been received since the last meeting held on 15th May 2023.

Planning No.	Address	Decision
R23/0332	3 Main Street Birdingbury	Granted

8.3 Appeals - none received.

Clerk advised she is concerned some of the comments she has submitted on behalf of the Parish Council are not showing on the planning portal and when she has queried this with the planning department, one planner was not concerned, another planner stated they had not received it but then admitted to receiving it but filing it incorrectly. Cllrs requested Clerk write to RBC and copy in District Councillor.

8.4 Planning Protocol

RESOLVED to accept the Planning Protocol.

9. Financial Issues

9.1 Payments made since last meeting

Payee	Amount £
Godfrey Payton annual licence fee	10.00

9.2 Payments for approval –

Payee	Amount £
Frank Mann Farmers grass cutting May 2023	634.80
Frank Mann Farmers fencing off old entrance to recreation ground	114.00

RESOLVED the payments be made

9.3 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.05.23 Agreed and signed by Cllr French.

9.4 Budget Report as at 31.05.23

Noted

9.4 Schedule of Payments made by Direct Debit

RESOLVED to accept the Schedule of payments. Signed by Cllrs French and Preston

9.5 Lloyds Bank Mandate for standing order payment clerks' salary

Not required as standing order payment has gone through.

9.6 Annual Governance and Accountability Return 2022/2023 Part 2 – Certificate of exemption authorisation.

RESOLVED to authorise the Certificate of Exemption

9.7 Annual Governance and Accountability Return 2022/2023 Section 1 – Annual Governance Statement 2022/2023

RESOLVED to approve the Annual Governance Statement.

9.8 Annual Governance and Accountability Return 2022/2023 Section 2 – Accounting Statements 2022/2023

RESOLVED to approve the Accounting Statements.

9.10 Income received

£100 allotment rental - noted

10. Recreation Ground

10.1 Replacement of broken pole on climbing frame, waiting for pole to come into stock.

10.2 Cllrs French, Preston, DeNahlik and Kendell toured the recreation ground prior to the meeting. Work identified

- Two springs to be purchased for the internal gate.
- Monkey Bars, one of the uprights has a split in it, Clerk to establish if it can be filled.
- Both swings (child and baby) - nothing required
- Pirate Ship – nothing required

- Slide – the stone is wobbly and there are gaps under the wire at the side of the slide.
- Football pitch, Clerk to ask for it to be cut a little lower.
- The signage on the left-hand side down by the basket court is obscured by vegetation. Clerk to source getting it cut.
- MUGA (Multi use games area) has got weeds on it, Clerk to source them being sprayed.
- Cracks in some of the wood, is it possible for them to be filled with a more robust filling?

10.3 Playground Inspection – Clerk to source another Playground Inspector.

11. Highways

11.1 Main Street Kerb update – no update. Clerk to keep chasing

11.2 General condition of roads around the village. New District Cllr Keeling was not in attendance despite advising he would attend. Discussion deferred.

11.3 Flooding in Main Street and Back Lane following torrential rain. Clerk has raised the flooding with WCC Highways. Clerk will chase this up.

Clerk to contact WCC re lack of County Cllr attendance.

12. Birdingbury Club

Cllr French advised the Birdingbury Club going forward will have 3 representatives on the committee, one from the Club, one from the Parish Council and one from the Parochial Church Council.

The Birbury is due to hold a meeting in July 2023 to resolve some management issues.

13. Village Booklet

Amendments were agreed. Cllr French will investigate outstanding queries and advise the Clerk. Cllrs agreed in future the village information will be provided as a document as opposed to a booklet.

14. .gov.uk email requirement

RESOLVED the Clerk and Parish Councillors will move to using a .gov.uk email. IONOS to provide the service.

15 Civility and Respect Certificate

Cllr French signed the Certificate accordingly.

16. Adoption of Policies

RESOLVED to adopt the following policies, Complaint Policy, Vexatious Complaints, Training and Document Retention.

17. Telephone Box funding

Clerk advised she has no update

18. Newcomers to the village

None

19. Items for the next Agenda

Policies, Speed Survey, Bonfire, War Memorial, Playground Inspection, Broadband

Apologies offered in advance for the meeting due to be held on 17th July 2023 from Cllrs French and de Nahlik.

20. Date of next meeting.
17th July 2023

Meeting closed 20:55 hrs

Signed

Date