

Birdingbury Parish Council

To all Parish Councillors

10th January 2025

You are hereby summoned to attend a meeting of Birdingbury Parish Council convened by the Clerk, to be held on Monday 20th January 2025 in The Birbury, Main Street, Birdingbury at 7.30 pm.

Jackie Chapman
Clerk to Birdingbury Parish Council

Members of the Public and Press are welcome to attend.

AGENDA

- 1. Welcome**
- 2. To receive and accept apologies for absence**
- 3. Declarations of interest**
Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)
- 4. Representations from the Public**
Members of the public are invited to address the meeting for a maximum of 5 minutes. The Chair will respond and any items warranting longer discussion will be added to the Agenda for the next meeting of the Council.
- 5. Minutes of meetings**
 - 5.1** Minutes of the Parish Council meeting held on 18th November 2025. Enclosure A
 - 5.2** **Action Plan** Enclosure B
- 6. Reports from Borough/County Councillor**
- 7. Reports from Councillors**
To receive any reports from Parish Councillors
- 8. Planning Applications**
 - 8.1** The following planning application has been received since the last meeting held on 18th November 2024.

Planning Number	Address	Proposals	Comments due
R25/0028	Gate Cottage, Main Street Birdingbury	Proposed rear conservatory	4 th Feb 2025

- 8.2 Planning Decisions**
No planning decisions have been received since the last meeting held on 18th November 2024.
- 8.3** Appeals - none received.
- 9. Financial Issues**

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9.1 Standing Order/Direct Debit payments made since the last meeting held on 18th November 2024 Enclosure C

Payee	Amount £
Clerk November 2024 salary paid 01.12.24 (standing order)	
Clerk December 2024 salary paid 01.01.25 (standing order)	
Hugofox – website 13.11.24	11.99
Hugofox – website 13.12.24	11.99
Hugofox – website 13.01.25	11.99
IONOS 13.11.24	13.20
IONOS 18.12.24	3.92

9.2 Payments made since the meeting held on 18th November 2024 Enclosure D

Payee	Amount £
Playdale Playgrounds invoice 0000058413 balance of inspection – site visit	90.00
St Leonards Church Birdingbury – Allotment rent 2023 and 2024	200.00
Sovereign Site inspection	238.80
Community Heartbeat annual support cost 15.1.24 – 15.10.24 (paid 17.09.24)	198.00

9.3 Payments for approval – Enclosure E

Payee	Amount £
Playdale Invoice 0000058655 – deposit for site visit	90.00
Frank Mann grass cutting and hedge cutting Oct, Nov and Dec	1070.74
HMRC 01.10.24 – 31.12.24 £140.20 due less credit of 119.80 = £20.40 due	20.40
Mrs J Chapman reimbursement for Cloudnext payment (email provision for period 15.01.25 – 14.01.26)	59.98
Unity Trust application opening balance	1000.00

9.4 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.12.24 Enclosure F

9.6 Budget Report as at 31.12.24 Enclosure G

9.7 Hampshire Trust

9.7.1 Statement of account Enclosure H

9.7.2 Mandate for signing

Collection of signed form

9.7.3 Notification of reduction in interest as from 08.04.25 Enclosure I

9.8 Budget and Precept setting 2025 – 2026

To determine the budget and precept required for 2025 - 2026 Enclosure J

9.9 Clerk – number of hours worked

9.10 Unity Trust

To confirm application has been made to Unity Trust bank Enclosure K

10. Recreation Ground

10.1 Supplier Information

Cllr French to report back following site visits undertaken by Sovereign and Playdale since the last meeting held on 18th November 2024

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11. Highways

11.1 Culvert Stockton Road/Leamington Hastings Road

To receive an update from Cllr French following his meeting with WCC Locality Officer, if any.

12. The Hovel

To discuss The Hovel and the remedial work required and when it will be undertaken.

14. Storage of original website information

Recommendation to use Microsoft 365 Business Basic Enclosure L

15. Emergency Plan Enclosure M

To review and update the Emergency Plan

16. War Memorial

To receive information from Cllr de Nahlik regarding local stonemason and their availability to assess the condition of the memorial

17. Newcomers to the village

18. Items for the next Agenda

19. Date of next meeting.

17th March 2025