

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 17<sup>th</sup> April 2023 in The Birbury, Birdingbury**

**Present:** Cllrs French, Preston, Kent, Kendell and Mrs J Chapman (clerk)

**1 Welcome**

Cllr French opened the meeting at 19:32 hrs and welcomed those present.

**2 To receive and accept apologies for absence**

Cllr Cutts

**RESOLVED** to accept Cllr Cutts apologies and reason for absence.

**3 Declarations of interest**

Councillors are reminded that they should declare either a personal or prejudicial interest. (Councillors with a prejudicial interest should leave the room for the relevant items.)

None declared.

**4. Representations from the Public**

None

**5. Minutes of Parish Council Meeting held on 20<sup>th</sup> March 2023**

**RESOLVED** to accept the minutes as a true and complete record of the meeting held on 20<sup>th</sup> March 2023.

**6. Action Log**

Actions to be included in the minutes as from the May 2023 meetings.

**7. Reports from Borough and County Councillors**

Neither were in attendance.

**8. Reports from Councillors**

Cllr Kendell advised she has been contacted by a user of the cycle track whose wife is a wheelchair user. They no longer feel able to use the old railway due to having to wash the wheel chair off when it has gone through the dirty water leaking onto the track.

**ACTION –** Clerk to advise Sustrans.

Cllr Kendell has been asked about “Broadband.” Cllr Kent advised it is not possible to register for a voucher scheme, as the scheme is currently out to contract and tender. If no tender is awarded it will revert to the voucher scheme.

Cllr French and Cllr Kendell advised they have been asked about the grass/mud verge outside 26/28 Main Street. This is due to be discussed at Agenda item 12.

Cllr Kendell raised the state of the phone box, as it is looking “shabby”. Clerk has applied for an English Heritage grant.

Cllr Preston raised the four way traffic lights which were put up prior to the Easter weekend by Main Street/Marton Road. No work was undertaken until after the weekend and there was no notification this was going to happen.

**ACTION –** Clerk to contact WCC Highways.

Cllr French raised the Annual Parish Meeting due to be held on 2<sup>nd</sup> May 2023. He will draw up a flyer for distribution around the village, he will also include the fact there will be

a vacancy for a Parish Councillor following the non-contested election and if residents wish to join the Parish Council to make it known.

## 9. Planning Applications

9.1 No new planning applications had been received when the Agenda was produced. Cllrs French and Kent advised an application has been submitted for 3 Main Street, Driveway (R23/0332) Cllrs French and Preston will view the location and feedback.

## 9.2 Planning Decisions

No planning decision have been received since the last meeting held on 20<sup>th</sup> March 2023.

9.3 Appeals - none received.

## 9.4 Planning Protocol

Protocol to be reviewed at the May meeting. Cllrs and Clerk to review in between meetings and make any comments/ changes needed known.

## 10. Financial Issues

### 10.1 Payments for approval

Payee	Amount £
Clerk March 2023 pay	
Clerk mileage April 2022 – March 2023	79.20
HMRC Jan, Feb, Mar	120.80
Clerk reimbursement of printing costs Apr 2022 – Mar 2023	11.68
WALC Membership 2023 – 2024	161.00
DM Payroll – Payroll provision for 2023 – 2024	120.00

Payment for allotment rental deferred to May meeting.

**RESOLVED** the payments be made.

### 10.2 Payment received

£3625.00 Precept from Rugby Borough Council - noted

### 10.3 Bank Balance Reconciliation

Bank statement and reconciliation as at 31.03.2023 - noted, correct Cllr French signed the reconciliation document.

### 10.4 Budget Report as at 31.03.2022 noted

## 11. Recreation Ground

Deferred to next meeting May.

**ACTION** – Clerk to chase up contractor re fence and replacement post required on piece of equipment

## 12. Highways

Clerk has received notification the information re cost of kerbing will not be received before 18<sup>th</sup> April 2023 at the earliest.

**ACTION** Clerk to chase this up for next meeting

## 13. Birdingbury Club

Cllr French advised the Birdingbury Committee have pre-agreed changes to the Committee at the last Birbury Committee meeting. The Schedule in the Lease allows for changes of Committee members.

The legal advice via WALC is as follows:

*The lease is to the Council to hold as Trustee on behalf of the Charity created by the Lease. If the Charity is no longer required then it would be possible for it to be wound up and the lease surrendered to the Landlord. Such a surrender would have to be at market value and the funds paid by the Landlord would form part of the assets of the Charity.*

*The lease remains in existence and the Charity cannot be wound up until it is dealt with*

Councillors agreed that this means that the charity needs to remain in place for as long as the lease itself remains in place.

**14. Parish Council Website**

**ACTION** – Clerk to ensure website is up to date  
Clerk to put a link on old website to the new PC Website and vice versa  
Clerk to send round the link to the new Parish Council website.

The need/requirement for the old website to remain will be discussed at the Annual Parish Meeting.

**15. Septic Tank leaking onto former railway (Sustrans)**

Rugby Borough Council have asked Severn Trent to test the water which is leaking onto the old railway.

**16. Newcomers to the Village**

None

**17. Items for the next Agenda**

Parish Councillor vacancy/Co-option, AGAR and Internal Audit, website, Planning Protocol,

June Agenda – site visit to recreation ground.

**18. Date of next meeting.**

15<sup>th</sup> May 2023 (Annual Parish Meeting, followed immediately by the monthly Parish meeting).

Cllr French proposed a vote of thanks to Cllr Cutts for his work and contribution to the Parish Council over the last four-year term.

**Meeting closed 20:34 hrs**

Signed

Date