

**Minutes of the meeting of Birdingbury Parish Council  
held on Monday 21<sup>st</sup> July 2025 in The Birdingbury Club, Birdingbury**

**Present:** Cllrs de Nahlik, Kendell, Preston, Kent, and Mrs J Chapman (clerk)

**1 Welcome**

Cllr Kendell opened the meeting at 19:30 hrs and welcomed those present.

**2. To receive and accept apologies for absence**

Cllr Young – apology accepted.

**3. Declarations of interest**

None

**4. Representations from the Public**

None

**5. Minutes of meeting**

**5.1** The minutes of the Annual Parish Council meeting held on Monday 19<sup>th</sup> May 2025 were agreed as being a true and complete record of the meeting.

**5.2** The minutes of the Parish Council meeting held on Monday 19<sup>th</sup> May 2025 were agreed as being a true and complete record of the meeting.

**5.3 Action Plan**

Was noted.

**6. Reports from Borough/County Councillor**

Cllr Keeling was not in attendance however he sent a report which was circulated to all Cllrs.

**7. Reports from Councillors**

Cllr de Nahlik advised if there is water over the drain cover on the corner of Back Lane it does not drain away. Clerk to report to Severn Trent.

Cllr Kendell advised the flow of the river under the viaduct has been altered by the placement of stones to make a channel. Clerk to report to the Environment Agency.

Clerk to also check with Warwickshire County Council if any work is due to take place to the viaduct/bridge (Frankton Road)

**8. Planning Applications**

**8.1** The following planning applications have been received since the last meeting held on 19<sup>th</sup> May 2025.

Planning Number	Address	Proposals	Comments
R25/0499	Springhill, Marton Road, Birdingbury.	Change of use of a part-staff welfare unit and part-holiday let to a permanently occupied dwellinghouse.	Due by 07.07.25
R25/0417	Dermomedix Ltd, Stable Cottage, Wren Court, Frankton Road, Birdingbury	Listed Building consent for replacement double glazed wooden framed windows.	No notification received by clerk

## 8.2 Planning Decisions

The following planning decisions have been received since the last meeting held on 19<sup>th</sup> May 2025.

Planning Application	Address	Decision
R25/0413	Land adjacent to Masters Court, Leamington Hastings Road, Birdingbury	Approved 10.06.25
R25/0275	Land adjacent to Masters Court, Leamington Hastings Road, Birdingbury	Approved 16.06.25

8.3 Appeals - none received.

## 9. Financial Issues

9.1 **Standing Order/Direct Debit payments made since the last meeting held on 19<sup>th</sup> May 2025 - none**

9.2 **Payments for approval –**

Payee	Amount £
Clerk shortfall in March and April salary (paid 02.04.25 and 02.05.25)	
Clerk May salary (including Home working allowance) due 02.06.25	
Clerk June salary due 02.07.25	
Clerk mileage 01.04.24 – 17.03.25	88.74
Clerk printing expenses 01.04.24 – 29.02.25	22.08
HMRC May and June 2025	
Hugofox July payment	11.99
Michael Mann May mowing	488.40
Michael Mann June mowing	555.60

It was proposed by Cllr de Nahlik, seconded by Cllr Preston and **RESOLVED** all the payments be made.

9.3 **Bank Balance Reconciliation**

Bank statement and reconciliation as at 30.06.25 - noted and Cllr Kendell signed the reconciliation as being correct.

9.4 **Budget Report as at 30.06.25**

Noted

9.5 **Hampshire Trust**

Statement of Account is £5215.75 (5,000 plus interest of £215.75) - noted

9.6 **Lloyds Bank**

The current account with Lloyds Bank remain open as Lloyds Bank lost the signed letter of termination which the Clerk physically took into the Southam Branch. Lloyds Bank will not take responsibility for this loss and will not close the account until they have the appropriate signatures again.

9.7 **HMRC rebate**

Payroll provider was unable to answer the question surrounding the tax credit. Clerk will get access to the HMRC account back and look at the history.

- 9.8 Annual Governance and Accountability Return 2024/2025**
- 9.8.1 Annual Governance and Accountability Return 2024/2025 Part 2 – Certificate of exemption authorisation.** Deferred to meeting due to be held on 28<sup>th</sup> July 2025.
- 9.8.2 Annual Governance and Accountability Return 2024/2025 Section 1 – Annual Governance Statement 2042/2025** Deferred to meeting due to be held on 28<sup>th</sup> July 2025.
- 9.8.3 Annual Governance and Accountability Return 2024/2025 Section 2 – Accounting Statements 2042/2025** Deferred to meeting due to be held on 28<sup>th</sup> July 2025.
- 10. Recreation Ground**
- 10.1** Cllrs discussed the quotes which have been received for replacing the double child swing. The quotes, just under £9,000 far exceed any capital the Parish Council has available. The Chair will include an article in the next version of Birdsong asking residents of the village for ideas.  
The climbing frame which looks like a little hut has lost one of the wooden poles which forms the roof. Clerk to establish if Michael Mann Farmers can replace it.
- 10.2 Goal Posts**  
Mr & Mrs Guy French have donated a sum of money to the village to be used to purchase new goal posts for the recreation ground. Cllr Kent to check if the goal posts suggested will be suitable
- 10.3 Sovereign Compliance Quote.**  
Deferred to the next meeting for Clerk to establish if the Compliance Agreement (playground inspections for the next three years at a fixed cost) is dependent upon the playing equipment being Sovereign's own.
- 11 Highways - Culvert Stockton Road/Leamington Hastings**  
The clerk advised the work was completed on 2<sup>nd</sup> June 2025.
- 12. The Hovel**  
Response from the Diocese is awaited. Defer to next meeting.
- 13. Emergency Plan**  
Clerk to contact CSW (Coventry, Solihull, and Warwickshire Resilience Team) to see if Emergency Plans are still appropriate in light of the Governments Advice.
- 14. War Memorial**  
Clerk to establish if there is any financing available for War Memorial renovations.
- 15. Digital Infrastructure**  
Cllr Kent advised Atlas, the company who are investigating mobile coverage in the village wish to conduct a survey of the village, via Birdsong.  
  
It was proposed by Cllr de Nahlik, seconded by Cllr Kent and **RESOLVED** to support a survey undertaken by Atlas in Birdsong.
- 16. Newcomers to the village**  
None
- 17. Items for the next Agenda**

Sustrans, Severn Trent – drain cover, RBC housing land supply, HMRC,  
Recreation Ground, Sovereign Compliance Quote, Goal posts, Emergency Plan,

**18. Date of next meeting** – 15<sup>th</sup> September 2025

Meeting closed 21:19

Signed

Date