

Birdingbury Parish Council

To all Parish Councillors

8th May 2024

You are hereby summoned to attend the annual meeting of the Birdingbury Parish Council convened by the Clerk, to be held in The Birbury, Main Street, Birdingbury on **Monday 13th May 2024** at 7.30pm

Members of the Public and Press are welcome to attend

AGENDA

- 1. Election of Chairman for the year 2024 - 2025**
- 2. To receive Acceptance of Office from the Chair**
- 3. Record of members present**
- 4. Apologies and acceptance of reasons for absence**
- 5. Declaration of Interest of Agenda Items**
- 6. Election of Vice Chair**
- 7. To receive Acceptance of Office from the Vice Chair**
- 8. Financial Arrangements**
 - To receive a list of the Parish Councils Assets Enclosure A
 - To review bank signatories Enclosure B
 - Review of leases Enclosure C
- 9. To confirm dates of meetings and venue for meetings for the period July 2024 – May 2025** Enclosure D
- 10. To agree representatives on any other body**
The Birdingbury Club
- 13. To review and agree the following policies**
 - 13.1** To review and agree to adopt the revised Model Standing Orders 2018 (version 2 April 2022.) Enclosure E
 - 13.2** To agree to remain with the adopted NALC Model Financial Regulations 2019, pending the work to be done by the Parish Council in preparation to adopt the new NALC Model Financial Regulations.
 - 13.3** To agree to adopt a timetable to review all the Parish Council's policies as listed in Enclosure F
- 14. Date of next Annual Parish Council Meeting** 13th May 2025

Signed

Jackie Chapman
Clerk to Birdingbury Parish Council